



## Christ the King Church Informational Guide for Funerals- Without Funeral Home Present

### Policies:

- All arrangements to be made through the Parish Office 856-429-1600 or via email with the parish secretary at [parishoffice@ctkhaddonfield.org](mailto:parishoffice@ctkhaddonfield.org)
- Funerals may be held Monday through Saturday, depending on clergy and church availability.
- CTK has daily Mass Monday-Friday 8:00 - 8:30am. All set-ups and deliveries should be done after 8:40am on the morning of the funeral.
- Typical Funeral Service Times are:
  - Visitation: 10:00 - 10:50am
  - Mass: 11:00am
  - Clergy will then accompany the family to burial site in Camden or Burlington Counties.
  - Graveside Service: The parish priest is usually able to offer prayer in Camden or Burlington County cemeteries
- Outside clergy - if requesting outside clergy, the family must contact and confirm with the guest priest. Contact information is then shared with the office, and clergy suitability forms received prior to funeral.
- For Funerals on Saturday, let us know in advance of your arrival time so the church is open for you.
  - Bob Tulini, Liturgy Coordinator, will be present (on weekends only) to offer any assistance throughout the duration of the funeral.
- Christ the King will provide an organist and cantor for the Mass.
  - We are proud of our talented cantors and organist at Christ the King. However, if you wish to use an outside cantor or organist, Abby Walsh, Director of Liturgy and Music will be in touch with the family for purposes of vetting the visiting musician.

### Particulars:

- Prior to the service, a bereavement minister will meet with the family to plan the readings and music, and will be available in the church the day of the Mass.
- The facilities team will set up a table for the urn.
- The church does not provide guest books, programs, prayer cards, flowers, flags, candles, or ushers.
  - You may request an easel or a long table if you have photo frames or poster boards.
- One five-minute eulogy is acceptable prior to the start of the Mass.
- Parking lot attendant- if you are expecting a large crowd please assign a family friend to parking duty. Our lot is one direction- no gaps or two way traffic in the lot.
- All services are live-streamed via our website. Please pass the following link on to any family member who cannot make the service: [www.ctkhaddonfield.org](http://www.ctkhaddonfield.org)

### Pricing:

Viewing in Church	\$150.00 (fee in addition to Mass/Service fee)
Funeral Mass (With Communion)	\$350.00 (check payable to Christ the King)
Funeral Service (No Communion)	\$250.00 (check payable to Christ the King)
Organist	\$200.00 each (check payable to organist or to cash)
Cantor	\$200.00 (check payable to cantor or to cash)
Bench Fees	If you wish to use an outside cantor or organist you must pay bench fees of \$100 to the parish organist and cantor. Any outside musicians must be approved by the Director of Liturgy and Music.
Instrumentalist	Individual rates may apply